



# Erasmus+ Programme

## Inter-institutional agreement 2018-2021

### Higher Education Student and Staff Mobility

#### →Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-Institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>CHARLES UNIVERSITY</b> Faculty of Social Sciences Institute of Communication Studies and Journalism	<b>CZ PRAHA07</b>	<b>Departmental contact person</b> Nina Bílovská, Manager, International Office Faculty of Social Sciences Smetanovo nábřeží 6, 110 01 Praha 1, Czech Republic Tel.: +420 222112228, Fax: +420 222112270, E-mail: <a href="mailto:svoz@fsv.cuni.cz">svoz@fsv.cuni.cz</a>  <b>Erasmus Institutional Coordinator</b> Ivana Herglová, International Relations Office Ovocny trh 3/5, 116 36 Prague 1, Czech Republic Tel.: +420 224491710. Fax: +420 224229487 E-mail: <a href="mailto:ivana.herglova@ruk.cuni.cz">ivana.herglova@ruk.cuni.cz</a>
<b>UNIVERSITY OF ZAGREB</b> Faculty of Political Science Department of Journalism	<b>HR ZAGREB01</b>	<b>Institutional coordinator</b> Ida Ogulinac (Ms) E-mail: <a href="mailto:erasmus.coordinator@unizg.hr">erasmus.coordinator@unizg.hr</a> Tel: +385-1-46-98-128  <b>Faculty coordinator</b> Đana Luša (Ms), vice-dean for science and International cooperation E-mail: <a href="mailto:exchange@fpzg.hr">exchange@fpzg.hr</a> Tel: +382 1 4642 112

#### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA07	HR ZAGREB01	321	Journalism	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10	n/a
HR ZAGREB01	CZ PRAHA07	321	Journalism	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10	n/a

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA07	HR ZAGREB01	321	Journalism	1/5	n/a
HR ZAGREB01	CZ PRAHA07	321	Journalism	1/5	n/a

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
HR ZAGREB01		English	Croatian	B2	C1

### D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>
HR ZAGREB01	May 10	November 10

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.

## E. Information

	CZ PRAHA07	XX PARTNER01
WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>	University web page: <a href="http://www.unizg.hr/homepage/international-exchange/exchange-students/">http://www.unizg.hr/homepage/international-exchange/exchange-students/</a>  Faculty web page: <a href="https://www.fpzg.unizg.hr/en/incoming">https://www.fpzg.unizg.hr/en/incoming</a>
WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>	<a href="https://www.fpzg.unizg.hr/en/in/courses_in_english">https://www.fpzg.unizg.hr/en/in/courses_in_english</a>
Housing <sup>8</sup>	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>	<a href="http://www.unizg.hr/homepage/international-exchange/exchange-students/student-counselling-and-support-services/housing/">http://www.unizg.hr/homepage/international-exchange/exchange-students/student-counselling-and-support-services/housing/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:vlado.levak@sczq.hr">vlado.levak@sczq.hr</a>
WWW Visa Information <sup>9</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/">http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:incoming@unizg.hr">incoming@unizg.hr</a>
WWW Insurance Information <sup>10</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.unizg.hr/homepage/International-exchange/exchange-students/before-coming-to-zagreb/">http://www.unizg.hr/homepage/International-exchange/exchange-students/before-coming-to-zagreb/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:incoming@unizg.hr">incoming@unizg.hr</a>
ECTS Users' Guide <sup>11</sup>	<a href="http://ls.cuni.cz/studium/eng/predmety/index.php">http://ls.cuni.cz/studium/eng/predmety/index.php</a>	<a href="http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/">http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/</a>
WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<a href="http://www.unizg.hr/homepage/international-exchange/exchange-students/student-uredssi@unizg.hr">http://www.unizg.hr/homepage/international-exchange/exchange-students/student-uredssi@unizg.hr</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	<a href="mailto:uredssi@unizg.hr">uredssi@unizg.hr</a>



<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**F. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name function	Date	Signature Seal or Stamp <sup>12</sup>
CZ PRAHA07	Dr. Jakub Koncelik, Ph.D. Dean, Faculty of Social Sciences	02 -01- 2010	
HR ZAGREB01	Dr. Lidija Kos Stanišić, Ph.D. Dean, Faculty of Political Science	19.12.2017.	

<sup>12</sup> Scanned signatures, seals and stamps are accepted



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#### B. Mobility numbers per academic year

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					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA07	HR ZAGREB01	310	Social and behavioural science (Public and Social Policy)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/5	0/0
HR ZAGREB01	CZ PRAHA07	312	Political Science and Civics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/5	0/0

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA07	HR ZAGREB01	310	Social and behavioural science (Public and Social Policy)	1/8	0/0
HR ZAGREB01	CZ PRAHA07	312	Political Science and Civics	1/8	0/0

### C. Recommended language skills

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Receiving institution	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
	ISCED			Student Mobility for Studies	Staff Mobility for Teaching
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ECTS Users' Guide <sup>11</sup>	<a href="http://is.cuni.cz/studium/eng/predmety/index.php">http://is.cuni.cz/studium/eng/predmety/index.php</a>	<a href="http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/">http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/</a>
WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<a href="http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/office-for-students-with-disabilities/">http://www.unizg.hr/homepage/international-exchange/exchange-students/student-services/office-for-students-with-disabilities/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	<a href="mailto:uredssl@unizg.hr">uredssl@unizg.hr</a>

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

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**F. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name function	Date	Signature Seal or Stamp <sup>12</sup>
CZ PRAHA07	Dr. Alice Němcová Tejkalová, Ph.D. Dean, Faculty of Social Sciences	27-02-2017	 Univerzita Karlova Fakulta sociálních věd oddělení zahraničních vztahů 110 01 Praha 1, Smetanovo nábřeží 6
HR ZAGREB01	Dr. Lidija Kos Stanišić, Ph.D. Dean, Faculty of Political Science	13.12.2017.	 

<sup>12</sup> Scanned signatures, seals and stamps are accepted